

PRINCE2[®] Foundation Certification Training

Module 1: Introduction to PRINCE2

- Overview of PRINCE2 methodology
- Principles of project management
- Benefits of using PRINCE2
- Key concepts and terminology
- Framework by AXELOS

Module 2: PRINCE2 Principles

- Continued business justification
- Learn from experience
- Defined roles and responsibilities
- Manage by stages
- Manage by exception
- Focus on products
- Tailor to suit the project

Module 3: PRINCE2 Themes – Business Case

- Purpose of Business Case
- Developing and maintaining Business Case
- Benefits management approach
- Investment appraisal basics

Module 4: PRINCE2 Themes – Organization

- Project organization structure
- Roles and responsibilities
- Project Board, Project Manager, Team Manager
- Stakeholder engagement basics

Module 5: PRINCE2 Themes – Quality

- Quality planning and control
- Product descriptions
- Quality review techniques
- Quality assurance vs quality control

Module 6: PRINCE2 Themes – Plans

- Planning approach
- Product-based planning technique
- Project, stage, and team plans
- Estimation and scheduling basics

Module 7: PRINCE2 Themes – Risk

- Risk management approach
- Risk identification and assessment
- Risk response planning
- Risk monitoring and reporting

Module 8: PRINCE2 Themes – Change

- Change control approach
- Issue and change management
- Configuration management basics
- Managing project changes

Module 9: PRINCE2 Themes – Progress

- Monitoring and control mechanisms
- Managing by exception
- Tolerances and reporting
- Performance tracking

Module 10: PRINCE2 Processes

- Starting up a project
- Initiating a project
- Directing a project
- Controlling a stage
- Managing product delivery
- Managing stage boundaries
- Closing a project

Module 11: Tailoring PRINCE2 Adapting

- PRINCE2 to different project types
- Scaling for small and large projects
- Industry-specific tailoring
- Integration with Agile environments

Module 12: Exam Preparation & Practice

- PRINCE2 Foundation exam structure
- Key concept revision
- Sample questions and mock tests
- Terminology and principles focus
- Exam strategies

Haworth Solutions